

DETROIT LAKES CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, MARCH 9, 2010

The items on my desk as of Thursday, March 4, 2010, to be presented for discussion and action at the regular meeting of the City Council on Tuesday, March 9, 2010, at 5:00 P.M. in the Council Chambers of the City Administration Building, are as follows:

1. Pledge of Allegiance

2. Approval of the minutes of the regular City Council Meeting held February 9, 2010, and a special Council Meeting held February 23, 2010, copies of which are enclosed herewith

3. Consent Agenda

All items with an asterisk (*) are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

4. Public Hearing

- A. Hearing on the proposed vacation of a portion of road right-of-way in Curfman Beach

- 1) Consideration to the adoption of a resolution vacating a portion of road right-of-way in Curfman Beach (Resolution enclosed)

5. Community Development Committee (Aune, Anderson, Tucker, Zeman/Meets 0304/10 at 4:00 P.M.)

- A. Consideration to a resolution selecting an engineering firm to provide professional services for the Detroit Lakes North Industrial Park Phase II Project (Resolution enclosed)

- B. Consideration to authorizing the Development Authority to negotiate with DLM for Phase I of the Crescent Area

- C. Consideration to a resolution referencing the Zorbaz setback, parking and impervious surface variance request back to the Planning Commission (Resolution enclosed)

- D. Consideration to abating the nuisance at 315 Bowling Avenue according to Council action allowing him 120 days to demolish the house which has expired
 - E. Consideration to a resolution ordering a preliminary engineering report for public parking lots on Summit Avenue/former water treatment plant and in People's Park/Phinney Avenue (Resolution enclosed)
 - F. Consideration to a resolution approving the streetscape design elements for the North Washington Avenue Project (Resolution enclosed)
 - G. Consideration to a resolution clarifying the role and establishing terms for the Community Strategies Committee (Resolution enclosed)
 - H. **Thirteen applications for building permits have been received in the estimated construction value of \$107,350.00 (Reports enclosed)
6. **Public Works Committee** (Heltemes, Anderson, Imholte, Marks Erickson/Meets 03/08/10, at 3:00 P.M.)
- A. Consideration to accepting a proposal for architectural services for People's Park warming house and Arena II ceiling repairs (Quotes enclosed)
 - B. Consideration to entering into a Concession Agreement with Detroit Lakes Softball Association allowing them to operate and maintain the food and beverage concession at Snappy Park from April 1, 2010, through September 15, 2012 (Concession Agreement enclosed)
 - C. Consideration to a resolution accepting the feasibility report and setting a hearing for storm sewer and paving improvements to the alley behind MeritCare Clinic
 - D. Chris and Johnna Thorson and Nathan and Jackie Weber, Admirals of the 75th Annual Northwest Water Carnival has requested necessary licenses and permits required for the Water Carnival scheduled for July 9-18, 2010. Included are dance permits, parade permits, street closings and use of public facilities and other necessary considerations (Letter enclosed)
 - E. Authorization for City staff to attend the 2010 League of Minnesota Cities Safety and Loss Control Workshop in Fergus Falls on March 31, 2010, or in Mahanomen on March 30, 2010 (Information enclosed)
 - F. Consideration to a resolution ordering the preliminary engineering report for parking at Front Street and Summit Avenue (Resolution enclosed)

- G. Consideration to entering into a technical agreement with MnDOT for Highway 10 beautification pursuant to the Transportation Enhancement Grant awarded to the City
 - H. **Consideration to designating April 30, 2010, as the Arbor Day Celebration
 - I. **March's Project Status Report from the City Engineer (Enclosed)
 - J. **March Animal Control Report
7. **Finance Committee** (Imholte, Heltemes, Tollefson, Tucker/Meets on 02/09/10 at 3:30 P.M.)
- A. Consideration to scheduling meetings to discuss priorities and consider cuts to the City's 2010 Budget
 - B. Consideration to amending the Lease Agreement with the American Legion for the Campground
 - C. Consideration to request the State Legislature to authorize the City to implement a .05% sales tax on Food, Beverage and Entertainment sales in the City
 - D. **Acceptance of the Trial Balance (Enclosed)
 - E. **Approval of payment of claims
8. **Public Safety Committee** (Tollefson, Aune, Sukke, Zeman/Meets on 03/08/10 at 4:30 P.M.)
- A. **Consideration to approving a two-day transient merchant's license for James Neigel allowing the sale of guns and general merchandise at the Armory on April May 1-2, 2010
 - B. **For Council information, St Mary's/Innovis Health wrote off their charges for training the Detroit Lakes Police Officers in First Aid and CPR Refresher Training in the amount of \$750.00 (Information enclosed)
 - C. **Approval to a parade application submitted by Mahube allowing them to conduct a "Week of the Young Child" Parade on April 16, 2010
 - D. **Approval to a fireworks permit allowing B.J. Alan Company to sell fireworks in the Kmart
 - E. **Chief of Police Report for February, 2010 (Report enclosed)

- F. **Acceptance of 2009 Detroit Lakes Volunteer Fire Department Annual Report (Enclosed)
 - G. **Acceptance of the Fire Chief's Report
 - H. **Acceptance of the parking violations report showing that parking violations amounted to \$370.00 for the month of February, 2010
 - I. **The City has received \$5,481.18 that was collected by the Becker County Court Administrator for January, 2010
9. **Liquor/Gambling Control Committee** (Tucker, Heltemes, Marks Erickson, Sukke/ Meets on 03/09/10 at 4:30 P.M.)
- A. Consideration to approving the Memorandum of Understanding with the American Federation of State, County and Municipal Employees, AFL-CIO, Local No. 568 relative to certain employees including part-time warehouse workers (Agreement enclosed)
 - B. Consideration to the request of Amanda Sayre to allow Bennigan's to sell and serve intoxicating liquor at the Pavilion on May 8, 2010, for her wedding reception (Letter enclosed)
 - C. Consideration to the issuance of the necessary on-sale liquor licenses for the 75th Annual Northwest Water Carnival
 - D. **Approval of the gambling applications submitted by Minnesota Flyers Gymnastics for gambling at the Holiday Inn and the Humane Society of the Lakes to conduct a raffle on September 4, 2010 at Lakeside Tavern
 - E. **Approval of a permit to consume at the Sports Arena for the Old Timer's Hockey (upper lobby of Arena I only) on March 5-7, 2010
 - F. **Approval of a temporary on-sale intoxicating liquor license for Bleachers to sell and serve liquor at the Sports Arena for the Home Builders Association Social Hour on March 27, 2010, from 4-7 P.M.
 - G. Liquor Store Manager's Report (Enclosed)
10. **City Clerk's Items**
- A. **Approval of plumbing licenses for Esser Plumbing and Heating and Voss Plumbing and Heating, Inc. for 2010
 - B. **Approval to the issuance of a cigarette license, for one year, to Lakeview General Store

11. Mayor's Agenda Items

- A. The terms of Kimberly Wegleitner and Chet Collins on the Tourism Bureau will expire March 31, 2010 (They both have served one three-year term)
- B. The term of Lynn Hummel on the Holmes Center, Inc. Board of Directors will expire March 31, 2010 (He has served three two-year terms) This appointment will need to be for the period April 1, 2010, through August 31, 2012
- C. The terms of Mary Beth Gilsdorf, Greg Hildenbrand and Dennis Winskowski on the Development Authority will expire August 5, 2010 (Mary Beth Gilsdorf and Dennis Winskowski have served one term and Greg Hildenbrand has served two terms)
- D. The terms of Sally Oja and Julie Sanders on the Detroit Lakes Library Board will expire August 31, 2010 (They have both served three three-year terms and are not eligible for reappointment)

12. Items Not on the Agenda

- A. City Administrator
- B. Citizens
- C. Council Members

13. Information and Announcements

- A. The Board of Review for 2010 Assessments Meeting May 13, 2010, at 9:30 A.M. at the Courthouse
- B. Joint City/County/School/Chamber Meeting April 14, 2010
- C. MS4 Annual Meeting April 8, 2010, 5:00 P.M. in the Council Chambers

Sincerely,

/s/ **ROBERT LOUISEAU**
Robert Louiseau
City Administrator

RL/lmk
Encs.